

Mia George
Finance Department
January 16, 2025

Luca Carpenter
Director of Human Resources
Delgado and Castillo Ltd.
8910 Northstar Street, Suite 310, Breaux Bridge, LA

Re: Resignation -- Mia George (EMP-0026)

Dear Luca Carpenter,

Please accept this letter as formal notice of my resignation from my position as Sr Analyst in the Finance department at Delgado and Castillo Ltd.. My last day of employment will be February 10, 2025.

My decision is for the following reason: career change. This was not an easy choice, and I am grateful for the opportunities for growth I have been given during my time here.

I am committed to making this transition as smooth as possible. Over the coming weeks I will document my open work, help cross-train colleagues, and complete the standard exit and clearance procedures.

Please let me know how I can help during the notice period. Thank you again for your support.

Sincerely,

Mia George
Sr Analyst, Finance
Employee ID: EMP-0026